

From: nab@nabweb.org
To: [Kate Battiato](#)
Subject: NAB: Program Approval Email (A113468)
Date: Friday, May 16, 2025 2:34:15 PM

Dear LeadingAge Wisconsin,

The National Continuing Education Review Service (NCERS) of the National Association of Long Term Care Administrator Boards (NAB) has approved the below program as follows:

Title: Finance Network: Property Tax Exemptions

Program Hours approved: 1
Approval Start Date: 6/4/2025
Expiration Date: 6/3/2026
Site Start Date: 6/4/2025
Site End Date: 6/4/2025
Program Approval Code: 20260603-1-A113468-DL
Participant Hours approved: 1

If any of the above information is not as expected, please reply to this email as soon as possible.

Important Notes Regarding Your Approval Number:

- If this program will be offered at more than this initial approved site &/or date, additional sites must be added prior to being held, if not a late fee per additional site will be added.
- NAB CE Providers MUST report completed CEs to the NAB CE Registry within 30 days of the completion date or “no attendance” to avoid suspension.
- This program has been approved as submitted and no content data can be changed.
- If there is a change to an approved speaker, enter substitute into your speaker database and email nab@nabweb.org. They must present the approved content.
- If part of the agenda is modified or cancelled, you are no longer authorized to issue a CE for that specific agenda item.
- For directions see [NAB NCERS CE Provider User Guide.pdf](#).
- NAB approved programs should include the following statement on promotional, registration and certification materials:
This program has been approved for Continuing Education for xx total participant hours by NAB/NCERS—Approval #xxxxxx-xxx-xxxxx-xx.

Please remember the following fees still stand:

- A late program fee will be charged if a standard member submits a program less than 45 days in advanced, or a program renewal less than 10 days in advance, or if a Certified CE Provider submits a program/renewal less than 3 days in advanced.
- Non-Compliance Fees for NCERS CE Providers include a late fee per additional site that is not entered into the NCERS system on or before the program date. A reactivation fee for any CE Provider whose membership has been suspended due to not reporting attendance, to be charged each time a suspension occurs.

Please note: On January 6, 2025, increases to NCERS non-compliance fees will go into effect. Please see more information, including the new rates, here: <https://www.nabweb.org/ce-provider/ncers-membership>.

We welcome the opportunity to work with you in the future and hope you will not hesitate to contact this office whenever we can be of assistance.

Thank You,

NAB Staff

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