

Employment Opportunities

EO-285

June 15, 2022

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a onetime listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad.

A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Additionally, blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office.

Employment Opportunities are typically included in our bi-weekly *e-News* newsletter. However, due to all the rapid changes with COVID-19, LeadingAge Wisconsin staff has temporarily discontinued sending issues of *e-News*, but instead are sending COVID-19 Updates on a daily basis. Ads submitted also are displayed on the LeadingAge Wisconsin website which can be found at:

www.leadingagewi.org/services-education/employment-opportunities.

EO-865 Assisted Living Manager – Oshkosh, Wisconsin

Evergreen is seeking a compassionate and innovative Assisted Living Manager! Evergreen is a Christian, non-profit senior living community serving adults ages 55 and better. Located in a pleasant residential neighborhood in Oshkosh, Evergreen offers many living options to meet unique needs.

We are home to over 350 residents and also a destination for families, community members, volunteers, non-profit groups and other visitors.

Evergreen's Assisted Living consists of 20 RCAC apartments and 40 CBRF accommodations

This position is full time and eligible for Evergreen's health, vision and dental insurance, and 403(B) retirement program with company match. Vacation time is awarded upon hire and annually. Sick time is accrued also. This position is part of an on-call rotation of 5 managers/nurses.

Wage is competitive based on experience. Wage range is \$53,000-\$60,000 annually.

As the Assisted Living Manager you will:

- Supervise Assisted Living Staff
- Work closely with the schedule to ensure shifts are filled
- Ensure compliance with all federal, state and local laws and other regulations appropriate to RCAC and CBRF
- Communicate with families on regular basis and as the situation indicates

- Plan and monitor annual operating and capital budget with Business Office
- Facilitate training of new staff
- Maintain relationships and communication with staff

The ideal candidate has:

- previous supervision/management experience
- knowledge of CBRF regulations
- experience with older adults
- CBRF Administration course completed (or obtain within one year)

Interested candidates can apply directly online at: <http://evergreenoshkosh.hrmdirect.com/employment/job-opening.php?req=2100332&&#job>