



# Employment Opportunities

EO-101

April 27, 2020

To: LeadingAge Wisconsin Members & Subscribers

From: Pam Walker, Executive Secretary  
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Subject: Position Available:  
Experienced Program Administrator – Wisconsin Dells, WI

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a onetime listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad. A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office. Employment Opportunities are now included in our bi-weekly *e-News* newsletter. Employment Opportunities must be submitted by close of business Friday prior to the week of the ad posting. Ads submitted also are displayed on the LeadingAge Wisconsin web site which can be found at [www.leadingagewi.org/employment-opportunities](http://www.leadingagewi.org/employment-opportunities).

Position(s) Available:

**EO-PA-608 Experienced Program Administrator – Wisconsin Dells, WI**

**Grace Lutheran Communities is accepting applications for:  
Experienced Program Administrator**

Grace Lutheran Communities, a well-known and highly respected eldercare services company is seeking a skilled, highly principled and caring Experienced Program Administrator for Riverwood Senior Living. Riverwood Senior Living is a 52-bed CBRF independent living facility which aims for an active, involved, and inspired resident experience through a combination of natural environment, interaction with people, unique operation methods, thoughtful amenities, and a focus on wellness through diverse recreational opportunities. As the future of the medical industry continues to evolve, TeleHealth appointments will serve as an option for Riverwood's patients. Riverwood Senior Living is located in a unique urban setting with wooded areas, walking paths and riverfront amenities.

To learn more about this brand new facility, visit [www.graceluthfound.com/Riverwood](http://www.graceluthfound.com/Riverwood).

**Requirements:**

- Successful completion of a bachelor's degree program in health care administration, business administration, or other fields related to the nursing home industry
- Three to five years administrative experience in a similar setting
- Must be currently licensed or able to be licensed immediately as a Nursing Home Administrator in the State of Wisconsin

**For questions contact:**

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