

REQUIREMENTS OF PARTICIPATION
Quality Assurance & Performance Improvement (QAPI)
and Facility-Wide Resource Assessment (FWRA)
WORKSHOP



For Nursing Facilities & Skilled Nursing Facilities

Thursday, September 7, 2017

8:30 a.m. to 4:30 p.m.

Comfort Inn & Suites
5025 Co Hwy V
DeForest, WI 53532
608-846-9100



Show up prepared at 8:30 a.m.
Leave with QAPI draft plan &
facility-wide resource
assessment (FWRA) draft by 4:30 p.m.

PRESENTER | Leah Killian-Smith, BA, NHA, RHA
Director of Quality & Government Services, Pathway Health

Requirements of Participation | QAPI & FWRA Workshop



This one-day interactive workshop will provide long-term care leaders with the necessary tools and resources to be compliant with the New Requirements of Participation for Phase 2 of the Mega Rule related to QAPI and the FWRA.

Not only will participants receive education on these new regulations due by November 28, 2017, but the class is designed to be a working development day for leaders to put together their plan to implement QAPI and organize information for the facility-wide resource assessment plan.

The class includes tools, resources, and forms electronically on a flash drive.

AGENDA FOR THE DAY

- 8:00 a.m. Check-In and Continental Breakfast**
- 8:30 a.m. Quality Assurance & Performance Improvement (QAPI)**
- Phase 2 Regulations -- Requirements of Participation
 - Elements of QAPI
 - How to Use QAPI to Improve Quality
 - Framework for a QAPI Plan for Implementation
 - Workgroup to Complete Plan
- Facility-Wide Resource Assessment (FWRA)**
- NEW Regulations -- Part One
 - What Is It -- Purpose of the FWRA
- 12:00 noon Lunch**
- 1:00 p.m. Facility-Wide Resource Assessment (FWRA)**
- NEW Regulations -- Part Two
 - Risk Assessments and Emergency Preparedness
 - Workgroup -- Putting Together Your Plan
- 4:30 p.m. Adjourn**

There will be one 15-minute break during the morning and afternoon sessions.

WORKSHOP OBJECTIVES

1. List the elements of a compliant QAPI implementation plan.
2. Outline methods to roll out a QAPI program in your community.
3. Create a plan for implementing QAPI.
4. Identify the elements of a facility and community risk assessment.
5. Discuss how to complete a risk assessment utilizing an all-hazards approach.
6. Participate in the development of your specific resource assessment materials and plans.

It is suggested (however, not required) that two or more attendees from each facility attend the workshop. Ideal attendees would be the Administrator, Director of Nursing, Quality Improvement Coordinator, and Maintenance/Plant Manager.

WE WILL PROVIDE

- An expert speaker/facilitator to assist you with draft QAPI and FWRA
- A USB flash drive with formatted templates
- A printed copy of materials
- Electric power for computer

WHAT TO BRING TO THE WORKSHOP

- **Responses to homework assignments** (see panel on next page)
- One **laptop** per facility attending the workshop (laptops should have power cords and Microsoft Word installed)

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QAPI/FWRA Workshop Homework

Please bring the following documents to the workshop

- Governance information
- A copy of your Mission Statement (and a *copy of your Vision Statement if you have one*)
- An organizational chart of your parent company -- if your operation is owned by a parent company
- A list of your major groups of employees, with the number of desired employees for each group and any descriptions of minimum education, certification, or licensing levels required for each group
- A list of care-related training topics that you provide to your staff
- CMS Form 671-672
- Facility layout/floor plans/campus layout
- Inventory of major equipment, buildings, structures, and vehicles

Please bring samples of the following

- Preventative maintenance plans
- Electronic health record policies
- HIPAA policies related to records
- Electronic use policies
- Third party agreements (*services for day-to-day and emergency*)
- Emergency preparedness information
- Infection control policies
- QA/QAPI policies

Please bring lists of the following

- Key personnel
- Staff listing (name, title, date of hire)
- Staffing patterns for dietary
- Staffing patterns for nursing
- Types of care provided
- Top five diagnoses of residents served
- Ethnic, cultural, and or religious food and activity preferences of residents served

PRESENTER:

Leah Killian-Smith, BA, NHA, RHIA
Director of Quality & Government Services
Pathway Health



Leah Killian-Smith is Pathway Health's Director of Quality & Government Services. She has over 25 years of experience in post-acute care, including various leadership positions in long-term care organizations, and she provides education nationwide for providers to assist them with understanding and following regulations.

Her primary responsibilities include providing excellent customer service and support for Pathway's ongoing account relationships.

Other areas of responsibility include acquisition management projects, health department engagements, state and national association speaking, and health information management support of current and future changes with QAPI, compliance, HIPAA, and coding.

DATE & LOCATION

This workshop will be held Thursday, September 7, 2017 at the Comfort Inn & Suites, 5025 Co Hwy V, DeForest, WI 53532. Phone: 608-846-9100.

Directions: From Interstate 90/94, take Exit 126, which is also County V. The Comfort Inn is on the left 1/4 mile west of I90/94.

OVERNIGHT ACCOMMODATIONS

LeadingAge Wisconsin has reserved a block of sleeping rooms at Comfort Inn & Suites (room rate of \$95/night). Please direct all room reservation requests and related questions to the hotel directly by calling 608-846-9100. Remember to request a room within the LeadingAge Wisconsin block. Overnight accommodations are available on a first-come-first-served basis.

CONTINUING EDUCATION UNITS (CEUs)

LeadingAge Wisconsin has requested this educational program be approved for six and one-half (6.5) hours of continuing education for nursing home administrators. That request has been submitted (but not yet approved) to the NAB/NCERS. Call LeadingAge Wisconsin at 608-255-7060 for further information.

Registration

REQUIREMENTS OF PARTICIPATION

Quality Assurance & Performance Improvement (QAPI) and Facility-Wide Resource Assessment (FWRA)

Facility/Organization _____

Address _____

City, State, Zip Code _____

Area Code and Telephone # _____

If anybody attending from your organization requires special accommodation as specified under the ADA, please check here and attach a separate sheet explaining these needs in detail.

If anybody attending from your organization requires special menus for food functions, please check here and attach a separate sheet explaining these needs in detail.

Name of Seminar Participant <i>Please type or print clearly</i>	Title	eMail Address
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Fee Calculation:

Member/Subscriber: Number of Persons Attending _____ @ \$125 per person \$ _____

Nonmembers: Number of Persons Attending _____ @ \$200 per person \$ _____

Total Amount Enclosed (Please make checks payable to LeadingAge Wisconsin.) \$ _____

You may pay by credit card by calling the LeadingAge Wisconsin office at 608-255-7060.

LeadingAge Wisconsin

204 South Hamilton Street, Madison, WI 53703

Telephone: (608) 255-7060 • Fax (608) 255-7064 • info@LeadingAgeWI.org